

[Your Name/Real Estate Agency]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

Dear Neighbor,

I am writing to share some exciting news regarding the property located at **[Property Address]**. As you may have noticed the recent activity, I am pleased to inform you that this home is officially **under contract**.

We have reached an agreement with a buyer, and we are currently moving through the closing process. During this time, you may see inspectors, appraisers, or contractors visiting the property as we finalize the sale.

As a real estate professional, I know that a sale in the neighborhood often impacts local property values. If you have ever wondered what your own home might be worth in today's market, or if you have any questions about the sale of this property, I would be happy to provide you with a complimentary market analysis.

Thank you for being such a welcoming community for the sellers. We look forward to introducing the new neighbors to the block soon!

Best regards,

[Your Signature]

[Your Printed Name]

[License Number, if applicable]

[Company Name]