

[Date]

[Buyer Name]

[Buyer Address]

[City, State, Zip Code]

Re: Preliminary Title Commitment for [Property Address]

Dear [Buyer Name],

Enclosed please find the Preliminary Title Commitment for the property located at [Property Address] regarding your purchase transaction.

This document is a report of the current status of the title to the property. It outlines the conditions under which a title insurance policy will be issued. Please pay close attention to **Schedule B**, which lists the exceptions and requirements that must be addressed prior to or at the time of closing.

We recommend that you review this document thoroughly. If you have any questions or concerns regarding the items listed in the report, please contact our office or your legal counsel as soon as possible to avoid any delays in your closing.

Thank you for choosing [Company Name] for your title needs.

Sincerely,

[Your Name/Representative Name]

[Company Name]

[Phone Number]

[Email Address]