

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

**RE: Supplemental Title Commitment Notification**

Property Address: [Property Address]

File Number: [File/Escrow Number]

Dear [Recipient Name],

Please find enclosed the Supplemental Title Commitment regarding the above-referenced property. This supplement serves as an update to the initial title report dated [Date of Original Commitment].

The following changes or additional items have been identified:

- [List specific change, e.g., New Lien filed on Date]
- [List specific change, e.g., Updated Tax Information]
- [List specific change, e.g., Clarification of Easement]

Please review the attached documents carefully as these items may affect the closing process. All requirements listed in Schedule B-1 must be satisfied prior to the issuance of the final title insurance policy.

If you have any questions or require further clarification regarding these updates, please contact our office at [Phone Number] or via email at [Email Address].

Sincerely,

[Your Name/Company Name]

[Title]

[Contact Information]