

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Escrow Agent Name]
[Escrow Company Name]
[Address]
[City, State, Zip Code]

RE: Authorization for Data Release - Escrow Account #[Number]

To [Name of Escrow Contact],

This letter serves as formal authorization for [Escrow Company Name] to release specified data and documentation held in escrow related to the agreement between [Party A Name] and [Party B Name], dated [Date of Agreement].

Specifically, I authorize the release of the following information:

- [Description of Data/Material 1]
- [Description of Data/Material 2]
- [Description of Data/Material 3]

The aforementioned data should be released to:

Recipient Name: [Name]
Company: [Company Name]
Delivery Method: [e.g., Secure Email / Physical Drive / Secure FTP]

This authorization is granted based on the fulfillment of the following condition(s):
[Specify Condition, e.g., Final payment confirmation or Completion of inspection].

Please confirm once the data has been successfully transmitted to the recipient. Should you have any questions regarding this request, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]
[Title]