

URGENT: WIRE FRAUD ALERT AND PROTECTIVE MEASURES

Date: [Insert Date]

To: [Insert Client Name]

Property Address: [Insert Property Address]

Dear [Insert Name],

Cybercrime and wire fraud are on the rise. We are sending this notice to ensure the safety of your funds during your real estate transaction. Please read the following instructions carefully.

1. Verify All Wiring Instructions

Criminals often hack email accounts to send fake wiring instructions that look official. Before you wire any funds, you must call our office at a known, verified phone number to confirm the routing and account numbers. Do not use any phone number listed in an email providing the instructions.

2. Be Skeptical of Changes

It is extremely rare for us to change our wiring instructions. If you receive an email or any other communication stating that our wiring instructions have changed, consider it fraudulent. Do not follow the new instructions and contact us immediately.

3. Confirm Receipt

Immediately after you initiate a wire transfer with your bank, please call your escrow officer or settlement agent to inform them that the funds are on the way.

4. Use Secure Communication

Avoid sending sensitive financial information via standard email. If you must send information, ensure it is through a secure, encrypted portal or via phone.

By signing below, you acknowledge that you have received this warning and understand that [Company Name] will not be held responsible for funds transferred to an incorrect account if you fail to verify instructions via phone.

Sincerely,

[Insert Name/Title]

[Insert Company Name]

[Insert Phone Number]

Acknowledgment:

Client Signature

Date