

FINAL NOTICE: DEMAND FOR CLOSING FUNDS

Date: [Insert Date]

To: [Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Re: Final Demand for Payment - Property: [Property Address / Loan Number]

Dear [Recipient Name],

This letter serves as a formal final notice regarding the outstanding closing funds required for the above-referenced real estate transaction. As of today, our records indicate that we have not yet received the necessary funds to complete the closing process.

The total amount due is: **#[Insert Amount]**

To ensure the timely completion of this transaction and to avoid a breach of contract or the cancellation of the sale, these funds must be received in full no later than [Insert Deadline Time] on [Insert Deadline Date].

Payment must be made via [Wire Transfer / Cashier's Check / Other Method]. Please use the following instructions for the transfer:

- Bank Name: [Insert Bank Name]
- Account Name: [Insert Account Name]
- Routing Number: [Insert Routing Number]
- Account Number: [Insert Account Number]

Failure to remit the funds by the specified deadline may result in the following actions:

- Immediate cancellation of the purchase agreement.
- Forfeiture of earnest money deposits.
- Potential legal action for damages incurred due to the delay or failure to close.

If you have already initiated the transfer, please provide a wire confirmation number or proof of payment immediately to [Insert Contact Person Email/Phone].

Time is of the essence. Please govern yourself accordingly.

Sincerely,

[Your Name/Company Name]
[Your Title]

[Your Phone Number]

[Your Email]