

URGENT: TIME SENSITIVE MATERIAL

Date: [Insert Date]

To: [Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Re: Demand for Closing Funds - [Property Address / Loan Number]

Dear [Recipient Name],

This letter serves as an urgent demand for the wire transfer of closing funds required for the finalization of the transaction regarding the above-referenced property. As of [Current Time], we have not received the necessary funds.

To ensure a timely closing and to avoid any delays or contractual breaches, please initiate a wire transfer in the amount of **[\$Amount Due]** to the following account details immediately:

Bank Name: [Insert Bank Name]
Account Name: [Insert Account Name]
Account Number: [Insert Account Number]
Routing Number: [Insert Routing Number]
Reference: [Insert Reference Name or Number]

The deadline for receipt of funds is **[Insert Deadline Time and Date]**. Failure to provide the funds by this time may result in [mention consequence, e.g., forfeiture of deposit, delay in possession, or cancellation of contract].

Security Notice: Please verify these wiring instructions via a known telephone number before initiating the transfer to prevent wire fraud.

Please provide a wire confirmation receipt or Federal Reference Number once the transfer has been initiated.

Sincerely,

[Your Name/Company Name]
[Your Title]
[Your Phone Number]