

**Date:** [Date]

**VIA CERTIFIED MAIL**

**To:**

[Claimant Name]

[Claimant Address]

[City, State, Zip Code]

**Re: DEMAND FOR RELEASE OF MECHANICS LIEN**

**Property Description:** [Property Address or Legal Description]

**Lien Information:** Recorded on [Date] as Instrument/Document Number [Number] in [County Name] County.

Dear [Claimant Name],

This letter serves as a formal demand for you to execute and record a full Release of Mechanics Lien regarding the above-referenced property.

This demand is based on the following reason(s):

- [Option 1: The underlying debt has been paid in full as of (Date).]
- [Option 2: The lien was not filed within the statutory timeframe required by law.]
- [Option 3: Proper preliminary notice was never served.]
- [Option 4: Other: (Specify reason)].

Under [State Name] law, a claimant is required to release a lien once the claim has been satisfied or is otherwise invalid. Failure to remove an expired or improper lien may result in legal action against you to quiet title, which may include claims for statutory penalties, court costs, and attorney fees.

Please provide proof that the Release of Lien has been filed with the County Recorder's office no later than [Number of Days] days from the date of this letter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]