

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Lien Claimant Name]

[Claimant Company Name]

[Address]

[City, State, Zip Code]

**RE: DEMAND FOR RELEASE OF MECHANICS LIEN**

Property Address: [Legal Description/Street Address of Commercial Property]

Lien Recording Date: [Date]

Recording Information: [Book/Page or Instrument Number]

Claim Amount: \$[Amount]

To Whom It May Concern:

This letter serves as a formal demand for the immediate release and discharge of the Mechanics Lien filed by [Claimant Name] against the above-referenced commercial property.

The basis for this demand is as follows:

[Insert Reason: e.g., Full payment has been made and cleared; The lien was not filed within the statutory timeframe; Failure to provide preliminary notice; The lien is otherwise invalid under state law.]

Under [State Name] law, specifically [Insert Statute Number if known], you are required to file a release of lien within [Number] days of receiving payment or a valid demand. Failure to timely release this lien may result in legal action to clear the title, and you may be held liable for statutory penalties, court costs, and attorney fees incurred in the removal of this encumbrance.

Please deliver a recorded copy of the Lien Release or a signed, notarized "Release of Lien" form to the undersigned no later than [Date].

Govern yourself accordingly.

Sincerely,

[Signature]

[Printed Name]  
[Title/Capacity]