

**SENT VIA CERTIFIED MAIL - RETURN RECEIPT REQUESTED**

Date: [Insert Date]

To: [Name of Lien Claimant]  
[Claimant Address]  
[City, State, Zip Code]

**RE: DEMAND FOR RELEASE OF MECHANICS LIEN**

Property Owner: [Name of Owner]  
Property Address: [Full Address of Property]  
Lien Recording Date: [Date Lien was Filed]  
Lien Recording Number: [Instrument/Document Number]

Dear [Name of Contact Person or Company],

This letter serves as a formal demand for you to release and discharge the Mechanics Lien recorded against the property referenced above. This demand is based on the following grounds:

[Choose one or more of the following options:]

- The underlying debt has been paid in full as of [Date].
- The lien was not filed within the statutory timeframe required by state law.
- The lien is defective or invalid due to [State reason, e.g., lack of preliminary notice].

Failure to release an invalid or satisfied lien causes a cloud on the property title and may result in legal damages. Under [Insert State Statute Name/Number, if known], you are required to file a formal release of lien within [Number] days of receiving payment or a written demand.

Please provide a recorded copy of the Lien Release to the undersigned no later than [Insert Deadline Date].

If the lien is not released by the date specified above, I will be forced to pursue all available legal remedies, including a petition to the court to vacate the lien. In such an action, I will seek the recovery of attorney's fees, court costs, and any statutory damages permitted by law.

Please govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]  
[Your Title/Company Name, if applicable]  
[Your Phone Number]