

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

RE: Confirmation of Recording - Deed of Trust

Dear [Recipient Name],

This letter serves as formal notification that the Deed of Trust related to the property located at [Property Address] has been officially recorded with the [County Name] County Recorder's Office.

The recording details are as follows:

- **Recording Date:** [Date]
- **Instrument/Document Number:** [Number]
- **Book/Volume:** [Number, if applicable]
- **Page:** [Number, if applicable]

Enclosed with this letter is a copy of the recorded document for your permanent records. Please ensure this document is kept in a secure location as it represents a legal lien against the property.

If you have any questions regarding this recording or the associated loan, please contact our office at [Phone Number] or via email at [Email Address].

Sincerely,

[Your Name/Signature]

[Your Title]

[Company Name]

Enclosure: Recorded Deed of Trust