

[Date]

[Lender Name]

[Lender Address]

[City, State, Zip Code]

RE: Mortgagee Title Insurance Policy

Mortgagor: [Borrower Name]

Loan Number: [Loan Number]

Property Address: [Property Address]

Policy Number: [Policy Number]

To Whom It May Concern,

Enclosed please find the original Mortgagee Policy of Title Insurance regarding the above-referenced loan transaction.

The enclosed policy has been issued in accordance with the requirements set forth in your closing instructions. Please retain this document for your permanent records.

If you have any questions or require further documentation, please contact our office at [Phone Number] or via email at [Email Address].

Sincerely,

[Your Name/Company Name]

[Title]

[Phone Number]

Enclosure: Mortgagee Policy of Title Insurance