

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Re: Updated Title Insurance Policy

Property Address: [Property Address]
Policy Number: [Policy Number]
File Number: [File Number]

Dear [Recipient Name],

Enclosed please find the updated Title Insurance Policy regarding the property referenced above. This document replaces any previous versions or preliminary commitments you may have received.

The policy has been updated to reflect the following changes:

- [Description of change 1, e.g., Correction of legal description]
- [Description of change 2, e.g., Recording of new deed/mortgage]
- [Description of change 3, e.g., Removal of satisfied liens]

Please review the enclosed document carefully and keep it in a safe place with your other important legal records. This policy provides important protection for your property rights and interests.

If you have any questions regarding these updates or the coverage provided, please contact our office at [Phone Number] or [Email Address].

Sincerely,

[Your Name]
[Your Title]
[Company Name]

Enclosure: Updated Title Insurance Policy