

[Date]

[Buyer Name]

[Buyer Address]

[City, State, Zip Code]

Re: Post-Closing Documents for [Property Address]

Dear [Buyer Name],

Congratulations once again on the purchase of your new property. Following the recent closing on [Closing Date], I am pleased to provide you with the final post-closing document package.

Enclosed/Attached, please find copies of the following documents for your records:

- Recorded Warranty Deed
- Final Closing Statement / HUD-1
- Executed Loan Documents (if applicable)
- Title Insurance Policy
- Copy of the Keys/Access Codes (if not already provided)
- [Additional Document Name]

Please review these documents carefully and store them in a secure location, as you may need them for future tax filings or a future resale of the property.

If you have any questions regarding these documents or if there is anything further I can assist you with, please do not hesitate to contact me at [Phone Number] or [Email Address].

It was a pleasure working with you.

Sincerely,

[Your Name]

[Your Company Name]

[Your Title]