

Date: [Insert Date]

[Borrower Name]
[Property Address]
[City, State, Zip Code]

RE: Final Title Insurance Policy

Property Address: [Property Address]
Loan Number: [Insert Loan Number]
Closing Date: [Insert Closing Date]

Dear [Borrower Name],

Enclosed please find your original Final Owner's Title Insurance Policy regarding the recent closing of your real estate transaction.

This document is the formal policy issued by [Title Insurance Company Name] and serves as permanent evidence of your title insurance coverage. It is an important legal document that protects your ownership interest in the property. We recommend that you keep this policy in a safe and secure place, such as a safe deposit box or a fireproof home safe, along with your other permanent property records.

No further action is required on your part. If you have any questions regarding this policy or notice any discrepancies in the attached documents, please contact our office at [Phone Number] or via email at [Email Address].

Congratulations once again on your recent closing. It was a pleasure assisting you with this transaction.

Sincerely,

[Your Name/Representative Name]
[Company Name]
[Phone Number]

Enclosure: Original Title Insurance Policy