

[Date]

[Seller Name]
[Seller Address]
[City, State, Zip]

Dear [Seller Name],

It has been a sincere privilege to represent you in the successful sale of [Property Address]. I am pleased that we were able to reach a closing that reflects the true value and distinction of your home.

I would like to express my deepest appreciation for the trust you placed in me to manage such a significant asset. Your cooperation throughout the marketing and negotiation process was instrumental in achieving this result.

Enclosed, please find [mention any enclosures, such as a closing gift or final documents]. My commitment to your real estate needs does not end at the closing table. Should you require assistance with future acquisitions or have any questions regarding this transaction, please do not hesitate to contact me.

I wish you the very best in your next chapter.

Warm regards,

[Your Name]
[Your Title]
[Company Name]
[Phone Number]
[Website]