

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: A sincere thank you for our years of partnership

Dear [Client Name],

As we finalize the closing of [Project Name/Property Address/Final Transaction], I wanted to take a moment to reach out and personally thank you.

Working with you over the past [Number] years has been a true privilege. Partners like you are rare, and I have sincerely appreciated the trust, loyalty, and open communication we have shared throughout our long-term professional relationship.

While this specific chapter is coming to a close, please know how much I value the history we have built together. I am incredibly proud of what we achieved, and I am grateful for the role you played in the growth of my business.

I wish you nothing but continued success in all your future endeavors. Please do not hesitate to stay in touch, and if there is ever anything I can do for you in the future, I would be honored to hear from you.

Warmest regards,

[Your Name]

[Your Company Name]

[Your Phone Number]

[Your Email Address]