

[Date]

[Seller's Name]

[Seller's New Address]

[City, State, Zip]

Dear [Seller's Name],

Congratulations on the successful closing of your home at [Property Address].

I want to sincerely thank you for choosing me to represent you during this significant transition. I understand that downsizing involves more than just a real estate transaction; it is the closing of one chapter and the exciting start of another. I truly appreciate the trust you placed in me to handle the sale of a home that held so many memories.

It was a pleasure working with you to simplify this process. I hope your new home brings you comfort, joy, and the freedom that comes with a more manageable space.

Please know that my service does not end at the closing table. If you have any questions as you settle in, or if I can ever be of assistance to you, your friends, or your family, please do not hesitate to reach out.

Wishing you all the very best in your new home.

Warm regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Phone Number]

[Your Email]