

[Date]

[Seller Name]

[Seller Address]

[City, State, Zip Code]

Dear [Seller Name],

I am writing to formally thank you for your incredible cooperation and efficiency during the recent sale of [Property Address].

Closing a transaction in such an expedited timeframe is only possible when all parties are as organized and responsive as you were. I truly appreciate how quickly you handled the paperwork and prepared the property for transfer. Your proactive approach turned what could have been a stressful process into a seamless and successful closing.

It was a pleasure working with you. I wish you the very best in your next chapter, and I hope our paths cross again in the future.

Sincerely,

[Your Name]

[Your Title/Company]

[Your Phone Number]

[Your Email]