

[Date]

[Seller Name]

[Seller Address]

[City, State, Zip]

Subject: Closing of Sale for [Property Address]

Dear [Seller Name],

I am writing to formally thank you for the successful closing of the sale for the property located at [Property Address]. It has been a pleasure working with you throughout this transaction.

I appreciate the professionalism and transparency you maintained during the negotiation and due diligence phases. Your prompt responses and organization helped ensure a smooth transition of ownership and management.

I am excited to add this asset to my investment portfolio and look forward to its future potential. If you have any remaining documentation or historical insights regarding the property that you feel would be beneficial, please feel free to share them.

I wish you the very best in your future investment endeavors. Should you have other properties you consider selling in the future, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Company Name]

[Your Phone Number]

[Your Email Address]