

[Lender Name]
[Lender Address]
[City, State, Zip Code]
[Phone Number]

[Date]

RE: Clear to Close Verification

Borrower(s): [Borrower Full Name(s)]
Property Address: [Subject Property Address]
Loan Number: [Loan Number]

To Whom It May Concern,

This letter serves as formal notification that the mortgage loan application for the above-referenced borrower(s) has been fully underwritten and approved. We have issued a **Clear to Close** status for this file.

All prior-to-closing conditions have been satisfied. Our closing department is coordinated with the title company/escrow agent to finalize the Closing Disclosure and schedule the signing of the final loan documents.

Loan Details:

- Loan Amount: \$[Amount]
- Loan Type: [Fixed/ARM, Conventional/FHA/VA]
- Anticipated Closing Date: [Date]

Final funding is subject to a successful pre-funding audit and the execution of all required closing documents. Please contact our office at [Phone Number] or [Email Address] if you have any questions regarding the final funding process.

Sincerely,

[Officer Name]
[Title]
[Lender Name]