

[Date]

[Owner Name]

[Property Address]

[City, State, Zip Code]

RE: Title Insurance Policy Delivery

Property: [Legal Description/Lot Number]

Project: [Development Name]

File Number: [Reference Number]

Dear [Owner Name],

Congratulations on the completion and purchase of your new home. Enclosed please find your Owner's Policy of Title Insurance regarding the above-referenced property.

This document is an important legal instrument that protects your investment and confirms your ownership interest. Now that the construction process is finalized and all necessary documents have been recorded with the county, this policy serves as your permanent record of title protection.

We recommend that you review the policy and keep it in a safe place with your other closing documents. This policy remains in effect for as long as you or your heirs maintain an interest in the property.

If you have any questions regarding your coverage or if any information on the policy requires correction, please contact our office at [Phone Number] or via email at [Email Address].

It has been a pleasure assisting you with your new construction closing.

Sincerely,

[Your Name/Representative Name]

[Title Company Name]

Enclosure: Owner's Policy of Title Insurance