

[Your Name]
[Your Title/Position]
[Your Company Name]
[Date]

[Recipient Name]
[Recipient Title/Position]
[Recipient Company Name]

Subject: Recommendation for [Vendor Name]

Dear [Recipient Name],

I am writing to highly recommend [Vendor Name] for any interior design or furnishing projects you may be considering. Having worked with them on [Project Name/Type], I can attest to their exceptional quality and professionalism.

[Vendor Name] provided [Specific Services, e.g., custom cabinetry, textile sourcing, or lighting solutions] for our project. Throughout the process, their team demonstrated a deep understanding of design aesthetics, material durability, and technical specifications. They were instrumental in bringing our vision to life while staying within the established budget and timeline.

What sets [Vendor Name] apart is their attention to detail and proactive communication. They handled [Specific Challenge, e.g., logistics or custom fabrication] with ease and ensured that every deliverable met our high standards.

I have full confidence in [Vendor Name]'s ability to deliver outstanding results. I would not hesitate to hire them again for future projects and strongly recommend their services to other design professionals.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you would like to discuss our experience with them further.

Sincerely,

[Your Signature]

[Your Printed Name]