

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

**RE: Formal Notice of Nuisance Conduct**

Dear [Recipient Name],

I am writing to formally document a series of ongoing disturbances originating from your property located at [Recipient Address]. This letter serves as a factual description of the nuisance conduct affecting my use and enjoyment of my property.

**Description of Conduct:**

[Provide a detailed, factual description of the activity, e.g., excessive noise, improper waste disposal, physical encroachment, or foul odors].

**Timeline of Incidents:**

- **Date:** [Date] | **Time:** [Time] - [Briefly describe what happened].
- **Date:** [Date] | **Time:** [Time] - [Briefly describe what happened].
- **Date:** [Date] | **Time:** [Time] - [Briefly describe what happened].

**Impact of Conduct:**

The aforementioned conduct has resulted in [Describe the specific impact, e.g., loss of sleep, property damage, or inability to use your outdoor space].

**Previous Attempts to Resolve:**

[Mention any previous verbal conversations or messages sent regarding this issue].

**Requested Action:**

I request that you take the following steps to remedy this situation immediately: [List specific actions, e.g., cease loud music after 10:00 PM or remove debris from the fence line].

I hope to resolve this matter amicably and look forward to your prompt cooperation.

Sincerely,

[Your Signature]

[Your Printed Name]