

Date: [Insert Date]

Property Address: [Insert Full Property Address]

To: [Insert Buyer Name(s)]

Subject: Amendment to Purchase Agreement - Seller Closing Cost Concession

This letter serves as a formal agreement to adjust the terms of the Purchase Agreement dated [Insert Original Contract Date] for the property referenced above.

Pursuant to recent negotiations between the Buyer and Seller, the parties hereby agree to the following adjustment regarding closing costs:

1. Concession Amount: The Seller agrees to credit the Buyer a total of \$[Insert Amount] toward the Buyer's closing costs, pre-pays, and/or loan points at the time of closing.

2. Purchase Price: [Choose one: The purchase price remains unchanged OR The purchase price shall be adjusted to \$[Insert New Price] to account for this concession].

3. Limitations: This credit shall not exceed the actual total of the Buyer's closing costs. If the total closing costs are less than the agreed concession, the difference shall remain with the Seller.

All other terms and conditions of the original Purchase Agreement remain in full force and effect.

Please acknowledge your agreement by signing below.

Seller Signature: _____ **Date:** _____

Seller Printed Name: [Insert Seller Name]

Buyer Signature: _____ **Date:** _____

Buyer Printed Name: [Insert Buyer Name]