

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

RE: NOTICE OF SPECIFIED DEADLINE FOR PERMANENT COMPLIANCE

Dear [Recipient Name],

This letter serves as formal notification regarding the outstanding compliance issues related to [Subject/Project/Property Name], specifically concerning [Reference Code or Violation Number].

Previous notices were issued on [Date of Previous Notice] and [Date of Second Notice]. To date, permanent resolution has not been achieved. Please be advised that you are required to bring the aforementioned matter into full and permanent compliance by the following date:

FINAL COMPLIANCE DEADLINE: [Insert Date]

To achieve permanent compliance, the following actions must be completed:

- [Action Item 1]
- [Action Item 2]
- [Action Item 3]

Failure to meet this deadline will result in further action, which may include [fines, legal proceedings, or termination of services]. We request that you provide written verification of completion once these actions have been taken.

If you have any questions regarding the requirements for compliance, please contact [Contact Name] at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title]
[Your Organization]