

[Date]

[New Homeowner Name]

[Property Address]

[City, State, Zip Code]

Dear [New Homeowner Name],

Welcome to the [Homeowners Association Name] community! We are pleased to have you as our newest neighbor and wish you the very best as you settle into your new home.

Our Homeowners Association (HOA) is dedicated to maintaining the beauty, safety, and value of our neighborhood. As a new member, we would like to provide you with a few essential resources to help you get started:

- **Governing Documents:** Enclosed you will find a copy of the CC&Rs (Covenants, Conditions, and Restrictions) and the community bylaws.
- **Online Portal:** You can register for our resident portal at [Website URL] to pay dues and submit maintenance requests.
- **Management Contact:** For any questions, please contact [Property Manager Name] at [Phone Number] or [Email Address].

We invite you to attend our next board meeting on [Date] at [Location/Link] to meet the board members and learn more about upcoming community projects.

Once again, welcome to the neighborhood. We look forward to seeing you around the community.

Sincerely,

[Board Member Name/Signature]

[Title, e.g., HOA President]

[Homeowners Association Name]