

[Date]

[New Homeowner Name]

[Property Address]

[City, State, Zip Code]

Dear [New Homeowner Name],

Welcome to the [Townhouse Association Name] community! We are pleased to have you as our newest neighbor and wish you the very best in your new home.

As a member of our Townhouse Association, you are part of a community dedicated to maintaining a high quality of life and preserving property values. Enclosed with this letter, you will find a welcome packet containing important information, including:

- A copy of the Association Covenants, Conditions, and Restrictions (CC&Rs)
- Current Community Rules and Regulations
- Contact information for the Board of Directors and Management Company
- Instructions for paying your monthly association dues
- Trash collection and parking guidelines

We encourage you to attend our next board meeting on [Date] at [Location/Link] to meet your neighbors and stay informed about community updates.

If you have any immediate questions regarding your move-in or association policies, please contact [Contact Person/Management Office] at [Phone Number] or [Email Address].

Once again, welcome to the neighborhood!

Sincerely,

[Your Name/Signature]

[Title, e.g., HOA Board President]

[Townhouse Association Name]