

[Date]

[New Homeowner Name]

[Property Address]

[City, State, Zip Code]

Dear [New Homeowner Name],

On behalf of the Board of Directors and your neighbors, we would like to welcome you to the [Association Name] community. We are pleased that you have chosen our neighborhood as your new home.

As a member of the Homeowners Association, you now have access to our community amenities and resources. Enclosed with this letter, you will find a welcome packet containing:

- A copy of the Association Bylaws and CC&Rs
- Current community rules and regulations
- Contact information for the Management Company
- Instructions for paying your monthly/annual dues
- Information on trash collection and parking

Our Board of Directors meets on the [Day of the month] at [Time] at [Location/Online Platform]. We encourage all residents to attend these meetings to stay informed about community projects and financial health.

If you have any immediate questions regarding your account or community maintenance, please contact our property manager, [Manager Name], at [Phone Number] or [Email Address].

We look forward to seeing you around the neighborhood and hope you enjoy your new home.

Sincerely,

[Your Name/Board President Name]

Board of Directors

[Association Name]