

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Buyer Name]

[Buyer Company Name]

[Buyer Address]

[City, State, Zip Code]

Subject: Thank You for Your Purchase of [Property Address/Name]

Dear [Buyer Name],

On behalf of [Your Company Name], I would like to formally thank you for choosing to purchase the commercial property located at [Property Address]. We are pleased that the closing process has been successfully completed.

We trust that this property will serve as a valuable asset for your business operations and contribute to your future growth. It was a pleasure working with you and your team throughout this transaction.

Enclosed/Attached you will find [mention any documents, keys, or final statements if applicable]. If you have any remaining questions regarding the transition or require further assistance, please do not hesitate to contact me directly.

We wish you great success with your new investment.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]