

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Date]

[Client Name]

[Client New Address]

[City, State, Zip Code]

Dear [Client Name],

Congratulations on the closing of your new property at [Property Address]!

Thank you for choosing me to assist you with this important milestone. It has been a pleasure working with you throughout this process, and I am thrilled that we were able to successfully finalize your purchase.

I hope you enjoy your new home and create many wonderful memories there. If you have any questions as you settle in, or if you need recommendations for local services, please do not hesitate to reach out.

I value your business and your trust. If you were happy with my services, I would greatly appreciate any referrals to friends or family who may be looking to buy or sell in the future.

Best wishes to you in your new home!

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Job Title]