

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name]
[Recipient Title/Company Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my sincere gratitude for your exceptional work in selling my property at [Property Address]. I am truly impressed by how quickly you were able to secure a buyer and finalize the sale.

Your expertise, efficient communication, and professionalism made what could have been a stressful process very smooth and straightforward. I particularly appreciated the way you handled [specific aspect of the sale, e.g., the marketing/negotiations] so effectively.

Thank you again for your hard work and for achieving such a fast result. I will certainly recommend your services to anyone I know looking to sell their property.

Best regards,

[Your Signature]

[Your Printed Name]