

[Your Name]
[Your Company Name]
[Your Phone Number]
[Your Email Address]

[Date]

[Client Name]
[Property Address]

Dear [Client Name],

I hope you and your family are settling in well and enjoying your new home at [Property Address]. It is hard to believe that three months have already passed since your settlement date.

I am checking in to see how everything is going. By now, you have likely finished unpacking and started to make the space your own. I would love to hear about any updates or changes you have made to the property.

Please remember that my service does not end at the closing table. If you have any questions regarding your property, need recommendations for local contractors or tradespeople, or require an updated market valuation, I am always here to help.

If you have been happy with my services, the greatest compliment I can receive is a referral to your friends, family, or colleagues who may be looking to buy or sell in the near future.

I look forward to staying in touch. Wishing you many more happy months in your home.

Best regards,

[Your Signature]

[Your Printed Name]