

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name/To Whom It May Concern]
[Recipient Address]

Subject: Recommendation for [Contractor/Company Name]

Dear [Recipient Name],

I am writing to highly recommend [Contractor/Company Name] for any flooring installation or renovation needs. I recently hired them to install [Type of Flooring, e.g., hardwood, tile, or laminate] in my [Home/Office], and I am extremely satisfied with the results.

From the initial consultation to the final walkthrough, [Contractor Name] and their team demonstrated exceptional professionalism. They provided a detailed and accurate estimate, arrived on time each day, and maintained a clean and organized workspace throughout the project.

The quality of craftsmanship is outstanding. The attention to detail, specifically regarding the [mention a specific detail like subfloor preparation or transitions], shows their expertise and commitment to doing the job right. Furthermore, the project was completed within the agreed-upon timeframe and budget.

I found [Contractor Name] to be honest, reliable, and easy to communicate with. They addressed all my questions promptly and ensured that the final product met my expectations.

I recommend [Contractor/Company Name] without reservation. Please feel free to contact me if you have any further questions regarding my experience.

Sincerely,

[Your Signature]

[Your Printed Name]