

[Date]

[Tenant Name]

[Property Address]

[City, State, Zip Code]

Dear [Tenant Name],

As we head into the summer season, we would like to provide a few reminders regarding property care and upkeep to ensure the home remains in good condition and compliant with local ordinances.

Lawn and Garden Maintenance:

Please ensure that the grass is mowed regularly and weeds are removed from flower beds. If your lease includes watering responsibilities, please follow local water usage guidelines while keeping the landscaping hydrated.

Exterior Cleanliness:

Keep porches, patios, and yards free of clutter and trash. Please ensure that grills are kept a safe distance from the siding to prevent heat damage or fire hazards.

Air Conditioning Care:

To keep your cooling system running efficiently, please replace your AC filters once a month. Keep the area around the exterior condenser unit clear of tall grass and debris.

Pest Control:

Warmer weather can bring increased insect activity. Please ensure that trash is disposed of in sealed containers and avoid leaving food outside to prevent attracting pests.

Vacation Planning:

If you plan to be away for an extended period, please notify us and ensure all windows and doors are locked. We recommend setting your thermostat to a reasonable temperature to prevent humidity issues inside the home.

If you notice any maintenance issues that require our attention, please submit a request through [Submission Method/Portal].

Thank you for your cooperation in keeping the property looking its best this summer.

Sincerely,

[Your Name/Property Management Name]

[Phone Number]

[Email Address]