

[Date]

[Homeowner Name]  
[Property Address]  
[City, State, Zip Code]

Subject: IMPORTANT: Your Home Warranty Coverage is Expiring Soon

Dear [Homeowner Name],

We hope you are enjoying your home at [Property Address].

This letter is a courtesy reminder that the home warranty provided by the seller at the time of your purchase is scheduled to expire on **[Expiration Date]**.

Since your purchase, this warranty has provided protection against unexpected repair costs for your home's major systems and appliances. Once this coverage expires, you will be responsible for the full cost of any mechanical failures or repairs.

To avoid a lapse in coverage, you have the option to renew the policy directly. Renewing now ensures that items such as your HVAC system, plumbing, electrical wiring, and kitchen appliances remain protected.

**Action Required:**

- Review your current coverage details.
- Contact [Warranty Company Name] at [Phone Number] or visit [Website URL].
- Reference your Policy Number: [Policy Number].

If you have any questions regarding your original sales contract or need a recommendation for extended coverage providers, please feel free to reach out to me.

Sincerely,

[Your Name]  
[Your Company/Agency]  
[Your Phone Number]  
[Your Email Address]