

[Your Name]
[Your Mailing Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Assessor's Name or Office Name]
[Assessment Department Address]
[City, State, Zip Code]

RE: Notice of Appeal - Unequal Property Assessment

Property Address: [Address of Property Being Appealed]

Parcel/Account Number: [Insert Parcel ID Number]

Dear Assessor,

I am writing to formally appeal the property tax assessment for the property mentioned above for the [Insert Year] tax year. I believe my property has been unequally assessed compared to similar properties in my immediate area.

According to my records, the current assessed value of my property is \$[Insert Your Assessed Value]. However, based on an analysis of comparable properties (comparables) within my neighborhood that share similar characteristics (such as square footage, age, lot size, and condition), the assessments for those properties are significantly lower on a per-square-foot basis or in total value.

I have identified the following comparable properties to support this claim of inequality:

- **Comparable 1:** [Address], Parcel ID: [ID], Assessed Value: \$[Value]
- **Comparable 2:** [Address], Parcel ID: [ID], Assessed Value: \$[Value]
- **Comparable 3:** [Address], Parcel ID: [ID], Assessed Value: \$[Value]

Based on these comparisons, I request that the assessed value of my property be adjusted to \$[Insert Requested Value] to ensure equity and uniformity with neighboring properties as required by law.

I have attached supporting documentation, including property cards and a comparison table, for your review. Please notify me of the next steps in the appeal process or if a hearing has been scheduled.

Thank you for your time and consideration of this matter.

Sincerely,

[Your Signature]

[Your Printed Name]