

[Sender Name]
[Sender Company Name]
[Sender Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Re: Offer to Provide Residential Property Portfolio Assessment

Dear [Recipient Name],

I am writing to formally offer our professional assessment services for your residential property portfolio. Based on our initial review of your holdings, we believe there is a significant opportunity to optimize your asset performance and increase overall equity value.

Our comprehensive assessment will include:

- Individual property valuation and current market analysis.
- Review of rental yields and operational expenses.
- Identification of deferred maintenance and capital improvement opportunities.
- Risk assessment regarding local zoning and market trends.
- Strategic recommendations for retention, refinancing, or divestment.

Our goal is to provide you with a clear roadmap to maximize the return on your investments. We have successfully assisted clients with portfolios of similar scale in achieving [Specific Goal, e.g., 15% increase in annual yield].

We would like to propose a meeting on [Date] at [Time] to discuss your specific objectives and how our assessment can benefit your long-term strategy. Please let us know if this time works for you, or feel free to suggest an alternative.

Thank you for your time and consideration. We look forward to the possibility of working together.

Sincerely,

[Signature]

[Sender Name]
[Title]