

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Address]

RE: Audit and Performance Recovery Proposal for [Portfolio Name/Reference]

Dear [Recipient Name],

We are writing to formally offer a comprehensive audit of your current real estate portfolio. Based on recent market shifts, we understand that certain assets within your holdings may be underperforming or facing valuation distress.

Our audit is designed to identify specific risks and provide actionable recovery strategies. Our scope of work includes:

- Detailed Asset-Level Financial Review
- Market Position and Valuation Analysis
- Debt Structural Assessment and Covenant Compliance Check
- Operational Expense Optimization
- Strategic Disposition or Workout Recommendations

Our goal is to provide you with a clear roadmap to stabilize cash flow and protect equity in the current climate. We have successfully assisted other firms in navigating similar portfolio challenges by identifying hidden liabilities and restructuring underperforming debt.

We would like to schedule a brief introductory call to discuss your specific objectives and how our audit process can be tailored to your immediate needs. Are you available on [Date] at [Time] for a 15-minute conversation?

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Phone Number]

[Email Address]