

head>

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Re: Private Inquiry Regarding [Property Address/Asset Name]

Dear [Recipient Last Name],

I am writing to you on behalf of a retained VIP client who has identified your property as a primary target for their investment portfolio. My client is a well-capitalized private investor looking specifically for off-market opportunities in [Neighborhood/Sector].

We are aware that your property is not currently listed for sale. However, my client is prepared to offer premium terms to facilitate a discreet, direct transaction. This approach offers several advantages to you as an owner:

- No public marketing or "For Sale" signs.
- Elimination of high brokerage commissions.
- Flexible closing timeline tailored to your needs.
- A streamlined due diligence process.

If you have any interest in considering a confidential offer, or if you would simply like to know what a buyer of this caliber is willing to pay in the current market, please contact me directly at [Phone Number] or [Email Address].

This inquiry is strictly confidential. I look forward to hearing from you.

Sincerely,

[Your Name]

[Your Title/Company Name]

[License Number, if applicable]