

Subject: A special milestone for [Client Name] + A quick favor

Dear [Referral Partner Name],

I am writing to share some wonderful news. I recently helped [Client Name] close on their very first home! As first-time homebuyers, they were initially nervous about the process, but we successfully navigated the market to find a perfect property in [Neighborhood/Area].

Helping people achieve the dream of homeownership for the first time is why I love what I do. Because we worked so well together on this closing, I wanted to reach out to you.

If you know of any other friends, family members, or colleagues who are thinking about buying their first home, would you mind introducing us? I would love to provide them with the same guidance and success I gave to [Client Name].

I truly value our professional relationship and look forward to working with you again soon.

Best regards,

[Your Name]

[Your Company]

[Your Phone Number]

[Your Website]