

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Disclaimer Regarding Outcome of Appeal for [Case/Reference Number]

Dear [Recipient Name],

This letter acknowledges the receipt of your request to appeal the decision regarding [Description of Original Decision].

Please be advised that while we will conduct a thorough and impartial review of all information and documentation provided, [Organization Name] offers no guarantee, warranty, or assurance regarding the final outcome of this appeal. The submission of an appeal does not ensure that the original decision will be overturned, modified, or reversed.

The appeal process will be governed by [Mention Specific Policy or Regulation]. Each case is evaluated on its individual merits and against established criteria. You will be notified in writing once a final determination has been reached.

By proceeding with this appeal, you acknowledge that you understand there is no guaranteed result and that the decision of the appeals committee/officer may remain unchanged.

Sincerely,

[Your Name/Signature]

[Your Title]

[Organization Name]