

[Your Name]
[Your Title/Organization]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Referral to Historic Neighborhood Specialist - [Property Address]

Dear [Recipient Name],

I am writing to formally refer you to [Expert Name], a renowned specialist in historic preservation and [Neighborhood Name] architecture. Given your interest in the property located at [Property Address], I believe their expertise will be invaluable to you.

[Expert Name] has extensive experience navigating the specific preservation guidelines, historical significance, and restoration requirements unique to this district. They have a proven track record of helping clients maintain the integrity of historic homes while ensuring modern functionality.

You can reach [Expert Name] directly at:

- Phone: [Expert Phone Number]
- Email: [Expert Email Address]
- Website: [Expert Website]

I have already mentioned your project to them, and they are expecting your call. Please feel free to contact me if you have any further questions regarding this referral.

Best regards,

[Your Signature]

[Your Printed Name]