

[Your Name]
[Your Company Name]
[Your Phone Number]
[Your Email Address]
[Your Website]

[Date]

[Attorney Name]
[Law Firm Name]
[Address]
[City, State, Zip]

Re: Real Estate Support Services for Probate Estates

Dear [Attorney Last Name],

I am writing to you because I specialize in assisting executors and administrators with the complexities of selling real property held within probate. I understand that as a probate attorney, your primary focus is legal counsel, and the logistics of property management can often become a burden for your clients.

I provide a comprehensive suite of services designed to simplify the process for both you and the personal representative, including:

- Professional property valuations and Date of Death market analyses.
- Coordination of property clean-outs, repairs, and landscaping.
- Management of vacant property security and utility transfers.
- Expert marketing to ensure the estate receives the highest possible return.
- Regular status updates to keep your office informed throughout the sale.

My goal is to handle the heavy lifting of the real estate transaction so you can focus on the legal administration of the estate. I am committed to providing the highest level of sensitivity and professionalism to your clients during these difficult transitions.

I would welcome the opportunity to introduce myself briefly and discuss how I can add value to your practice. Are you available for a brief introductory call or a coffee meeting next Tuesday or Wednesday?

Thank you for your time and for the work you do for our community.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your License Number, if applicable]