

[Your Name]
[Your Company/Agency Name]
[Your Phone Number]
[Your Email Address]
[Your Website]

[Date]

[Attorney Name]
[Law Firm Name]
[Address]
[City, State, Zip]

Dear [Attorney Name],

I am writing to formally introduce myself as a real estate professional specializing in probate and estate sales within the [City/County] area. My goal is to serve as a reliable resource for your firm and your clients during the complex process of settling an estate.

I understand that probate real estate transactions require a higher level of sensitivity, legal compliance, and coordination. To assist your clients in transitioning property assets efficiently, I offer the following specialized services:

- Comprehensive Broker Price Opinions (BPO) to establish fair market value.
- Coordination of property clean-outs, repairs, and professional staging.
- Aggressive marketing strategies to ensure maximum return for the heirs.
- Regular status updates to your office to ensure all timelines align with court requirements.

My objective is to alleviate the administrative burden on your firm while providing compassionate, expert guidance to the Personal Representative. I have enclosed my professional resume and a list of references for your review.

I would welcome the opportunity to meet briefly or schedule a call to discuss how I can add value to your practice. Thank you for your time and for the work you do for our community.

Sincerely,

[Your Signature]

[Your Printed Name]
[Title/License Number]