

[Your Name]
[Your Company Name]
[Your Phone Number]
[Your Email]

[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Dear [Client Name],

Congratulations on moving into your new custom home! It has been a pleasure working with you to bring your vision to life, and we hope you are settling in comfortably.

Our business grows primarily through word-of-mouth from satisfied clients like you. If you are happy with the quality of our craftsmanship and the service we provided, we would greatly appreciate it if you would recommend us to friends, family, or colleagues who may be planning their own construction projects.

As a token of our appreciation, for every referral you provide that leads to a signed contract, we offer a referral bonus of [Insert Amount/Gift].

Thank you for choosing [Your Company Name]. We wish you many happy years in your new home.

Best regards,

[Your Signature]

[Your Printed Name]