

[Your Name]
[Your Company Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name]
[Recipient Company Name]
[Recipient Address]

Dear [Recipient Name],

I have long admired the quality of work and the professional reputation that [Recipient Company Name] maintains within the luxury home industry. Having followed your recent projects, it is clear that we share a similar commitment to craftsmanship and client satisfaction.

As a custom builder specializing in [Your Specialty/Niche], I am looking to establish a mutually beneficial referral partnership with select professionals. My goal is to create a network where we can confidently recommend each other's services to clients who demand the highest standards of excellence.

I believe my clients could benefit greatly from your expertise in [Recipient's Field], and I would welcome the opportunity to discuss how we might support one another's business growth through a formal or informal referral arrangement.

Are you available for a brief meeting or a coffee next week to discuss how we might work together? I would love to learn more about your upcoming projects and share more about our building process.

I look forward to hearing from you.

Sincerely,

[Your Signature]

[Your Printed Name]