

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Partnership Opportunity for Ground-Up Construction Financing

Dear [Recipient Name],

I am writing to formally refer [Client Name] to you for the final closing of their ground-up construction project located at [Property Address].

The project has reached the necessary milestones for permanent financing transition. Below are the pertinent details regarding the build:

- **Project Type:** Ground-Up New Construction
- **Estimated Appraised Value:** \$[Amount]
- **Current Loan-to-Cost (LTC):** [Percentage]%
- **Anticipated Completion Date:** [Date]

[Client Name] has been an excellent partner throughout the construction phase, and I believe your team is best positioned to handle the long-term financing or final closing requirements for this property.

I have attached the initial site plans and current progress reports for your review. Please let me know if you require any additional documentation to begin the underwriting process.

Thank you for your expertise and for taking great care of this client.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Phone Number]