

U.S. Customs and Border Protection  
[Port of Entry Address]  
[City, State, Zip Code]

Date: [Current Date]

Recipient Name: [Importer/Addressee Name]  
Address: [Recipient Address]  
City, State, Zip Code: [Recipient City, State, Zip Code]

**RE: NOTICE OF SEIZURE AND INTENT TO FORFEIT**

Case Number: [Case Number]  
Seizure Number: [Seizure Number]  
Date of Seizure: [Date]  
Location of Seizure: [Port/Facility Name]  
Property Description: [Description of Goods and Quantity]

Dear [Recipient Name],

This letter is to notify you that U.S. Customs and Border Protection (CBP) has seized the merchandise described above in accordance with Title 19, United States Code, Section 1526(e).

The seized items bear counterfeit trademarks that are recorded with the Department of Homeland Security. Specifically, the goods infringe upon the protected trademark of [Brand Owner Name]. Under federal law, merchandise bearing a counterfeit mark shall be seized and, in the absence of written consent from the trademark owner, forfeited for violation of the customs laws.

You have the following options regarding this seizure:

- **Petition:** You may file a petition with CBP seeking the return of the property or remission of the forfeiture.
- **Offer in Compromise:** You may submit an offer in compromise in accordance with 19 U.S.C. § 1617.
- **Abandonment:** You may affirmatively abandon the property by signing the attached Election of Proceedings form.
- **Court Action:** You may request to have the matter referred to the U.S. Attorney for judicial forfeiture proceedings.

Failure to respond to this notice within thirty (30) days from the date of this letter will result in the summary forfeiture of the property to the United States Government. Once forfeited, the merchandise may be destroyed or otherwise disposed of according to law.

Please refer to the enclosed "Election of Proceedings" form for detailed instructions on how to proceed.

Sincerely,

[Signature]

[Printed Name]

Fines, Penalties, and Forfeitures Officer

U.S. Customs and Border Protection

Enclosure: Election of Proceedings Form