

Date: [Insert Date]

To: [Insert Supplier/Vendor Name]

Attention: [Insert Contact Person/Compliance Department]

Address: [Insert Supplier Address]

RE: NOTICE OF INTERCEPTION OF COUNTERFEIT GOODS

Dear [Insert Contact Name],

This formal notice is to inform you that [Your Company Name] has intercepted and identified suspected counterfeit products within our supply chain, originating from your organization. These items were identified during our standard quality assurance and verification process.

Shipment Details:

- **Purchase Order Number:** [Insert PO Number]
- **Inbound Tracking Number:** [Insert Tracking Number]
- **Date Received:** [Insert Date]
- **Product Name/SKU:** [Insert Product Details]
- **Quantity Flagged:** [Insert Quantity]

Reason for Interception:

Upon inspection, the identified goods failed to meet authentic manufacturer specifications. Discrepancies were noted in [Insert details, e.g., packaging, labeling, serial numbers, or physical build quality]. These products are classified as counterfeit/unauthorized and pose a direct violation of our Supply Chain Agreement and intellectual property laws.

Required Actions:

1. **Immediate Quarantine:** You are instructed to immediately cease all shipments of this product line to our facilities.
2. **Investigation:** Provide a written explanation within [Insert Number] business days detailing the source of these goods and your internal verification procedures.
3. **Remediation:** We require a full refund or credit for the affected shipment.
4. **Chain of Custody:** The intercepted items will be held by [Your Company Name] for further investigation or destruction, as required by law.

Failure to provide a satisfactory response may result in the immediate termination of our business relationship and potential legal action or reporting to relevant regulatory authorities.

We await your prompt response regarding this serious matter.

Sincerely,

[Your Signature]

[Your Name]

[Your Title]

[Your Company Name]